

BILL NO. S-88-12- //

SPECIAL ORDINANCE NO. S- 188-88

AN ORDINANCE approving the awarding of Reference #867 by the City of Fort Wayne, Indiana, by and through its Department of Purchasing and Fast Copy, Inc. for Office Services.

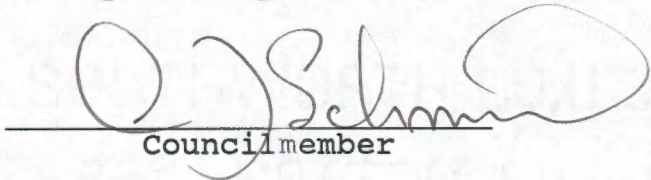
NOW, THEREFORE, BE IT ORDAINED BY THE COMMON COUNCIL OF THE CITY OF FORT WAYNE, INDIANA;

SECTION 1. That Reference #867 between the City of Fort Wayne, by and through its Department of Purchasing and Fast Copy, Inc. for Office Services, respectfully for:

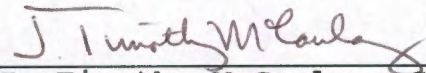
the 1989 printing services for all departments of the City of Fort Wayne (170 forms) through Office Services;

involving a total cost of Forty-One Thousand Nine Hundred Sixty-Three and 50/100 Dollars (\$41,963.50), all as more particularly set forth in said Reference #867 which is on file in the Office of the Department of Purchasing, and is by reference incorporated herein, made a part hereof, and is hereby in all things ratified, confirmed and approved.

SECTION 2. That this Ordinance shall be in full force and effect from and after its passage and any and all necessary approval by the Mayor.

  
Councilmember

APPROVED AS TO FORM  
AND LEGALITY

  
J. Timothy McCaulay, City Attorney



REFERENCE NO. 867  
OFFICE SERVICES  
PRINTING

DESCRIPTION	FAST COPY	ANTHONY W PRINTING	ANTHONY W SERVICES	HERRERO
AA 0401	\$49.00	\$63.00	\$49.90	\$47.00
AA 0402	\$1,651.00	\$513.00	\$717.55	\$431.50
AA 0405	\$100.00	\$181.00	\$108.15	\$158.50
AA 0406	\$139.00	\$200.00	\$190.00	\$146.00
AA 0410	\$75.00	\$113.00	\$73.15	\$64.00
AA 0411	\$88.00	\$83.00	\$54.60	\$69.00
AA 0413	\$75.00	\$83.00	\$43.75	\$95.00
AA 0414	\$647.00	\$904.00	\$881.70	\$677.00
AA 0146	\$105.00	\$163.00	\$94.20	\$64.00
AA 0417	\$147.00	\$272.00	\$181.23	\$120.00
AA 0418	\$43.50	\$40.00	\$31.60	\$36.00
AA 0419	\$37.50	\$48.00	\$36.15	\$40.00
AA 0420	\$59.00	\$83.00	\$94.75	\$55.00
AA 0412	\$48.50	\$67.00	\$49.38	\$47.50
AA 0422	\$55.00	\$38.00	\$29.85	\$33.00
BOW 2000	\$70.00	\$61.00	\$66.25	\$86.00
BOW 2001	\$137.00	\$192.00	\$164.10	\$122.00
BOW 2002	\$79.00	\$138.00	\$115.60	\$90.00
BOW 2014	\$93.00	\$66.00	\$94.35	\$70.00
CDP 1400	\$104.00	\$154.00	\$153.75	\$132.00
CDP 2200	\$215.00	\$299.00	\$253.60	\$195.00
CDP 2201	\$36.00	\$58.00	\$49.60	\$40.00
CDP 2203	\$38.50	\$56.00	\$61.10	\$61.50
CDP 2204	\$103.00	\$151.00	\$157.50	\$143.00
CDP 2207	\$130.00	\$159.00	\$235.10	\$184.00
CDP 2208	\$53.00	\$63.00	\$80.75	\$61.50
CDP 2209	\$51.00	\$53.00	\$55.15	\$49.00
CDP 2210	\$29.00	\$47.00	\$115.25	\$75.00
COM 1701	\$1,720.00	\$2,303.00	\$3,304.99	\$2,608.00
COM 1704	\$89.00	\$93.00	\$85.50	\$64.00
COM 1705	\$165.00	\$192.00	\$164.85	\$117.00
CON 1201	\$51.00	\$59.00	\$47.25	\$62.00
CON 1202	\$33.00	\$59.00	\$47.00	\$46.00
CS 1801	\$290.00	\$303.00	\$422.64	\$242.00
CS 1802	\$40.00	\$50.00	\$38.35	\$35.00
CS 1803	\$120.00	\$174.00	\$152.82	\$79.00
CS 1807	\$98.00	\$161.00	\$170.00	\$114.00
CS 1808	\$104.50	\$102.00	\$96.15	\$120.00
CS 1814	\$1,742.50	\$380.00	\$3,193.40	\$2,420.00
CUG 101	\$317.50	\$168.00	\$283.60	\$235.00
CUG 105	\$890.00	\$1,197.00	\$1,182.10	\$742.00
CUG 304	\$239.00	\$381.00	\$363.35	\$221.00
FD 0200	\$47.50	\$60.00	\$59.45	\$63.00
FD 0202	\$77.50	\$96.00	\$87.05	\$71.50
FD 0203	\$104.00	\$138.00	\$115.60	\$90.00
FD 0204	\$175.00	\$196.00	\$228.35	\$242.00
FD 0205	\$96.00	\$112.00	\$130.00	\$135.00
FD 0206	\$271.50	\$252.00	\$408.15	\$503.00
FD 0207	\$42.50	\$56.00	\$54.80	\$51.50
FD 0208	\$207.00	\$222.00	\$210.30	\$167.00



FD 0213	\$145.00	\$115.00	\$112.79	\$89.00
FD 0214	\$112.50	\$180.00	\$152.80	\$168.00
FD 0215	\$84.00	\$138.00	\$115.60	\$90.00
FD 0216	\$790.00	\$1,380.00	\$1,027.50	\$1,200.00
FD 0217	\$145.00	\$138.00	\$115.60	\$90.00
FW 0310	\$39.00	\$75.00	\$54.85	\$54.00
FW 0311	\$25.50	\$53.00	\$32.50	\$43.00
FW 0316	\$762.00	\$844.00	\$1,072.10	\$670.00
FW 0801	\$535.00	\$670.00	\$653.40	\$230.00
FW 2301	\$276.50	\$93.00	\$575.00	\$572.00
FW 2302	\$121.50	\$138.00	\$115.60	\$93.00
FW 2303	\$110.00	\$119.00	\$125.70	\$85.00
FW 2304	\$376.00	\$414.00	\$395.70	\$320.00
FW 2305	\$88.50	\$140.00	\$117.10	\$90.00
FW 2306	\$83.00	\$63.00	\$52.80	\$49.00
FW 2307	\$327.00	\$415.00	\$447.05	\$468.00
FW 2308	\$285.50	\$425.00	\$364.95	\$288.00
FW 2309	\$54.00	\$53.00	\$41.35	\$42.00
FW 2310	\$258.00	\$307.00	\$363.25	\$361.00
FW 2313	\$229.00	\$240.00	\$305.00	\$157.00
FW 2314	\$214.50	\$240.00	\$305.00	\$157.00
GA 0212	\$100.50	\$156.00	\$117.60	\$97.00
GA 0901	\$116.00	\$139.00	\$208.60	\$92.00
GA 0902	\$514.00	\$579.00	\$340.10	\$360.00
GA 0903	\$259.00	\$201.00	\$114.02	\$130.00
GA 0904	\$465.00	\$172.00	\$346.74	\$360.00
MR 1804	\$888.00	\$1,796.00	\$1,358.59	\$1,307.00
PA 0600	\$44.50	\$51.00	\$47.25	\$50.00
PD 2101	\$76.00	\$461.00	\$249.10	\$327.00
PD 2102	\$236.00	\$93.00	\$570.00	\$386.00
PD 2103	\$150.00	\$77.00	\$290.00	\$386.00
PD 2104	\$127.00	\$77.00	\$291.00	\$386.00
PD 2105	\$165.00	\$275.00	\$353.40	\$243.00
PD 2106	\$1,505.00	\$2,450.00	\$2,460.00	\$2,380.00
PD 2107	\$555.00	\$670.00	\$653.40	\$495.00
PD 2108	\$1,015.00	\$1,308.00	\$1,297.65	\$863.00
PD 2110	\$120.00	\$245.00	\$569.25	\$417.00
PD 2112	\$145.00	\$199.00	\$184.30	\$136.00
PD 2114	\$112.00	\$157.00	\$149.55	\$114.00
PD 2115	\$56.00	\$70.00	\$59.50	\$47.00
PD 2116	\$155.00	\$192.00	\$164.35	\$130.00
PD 2117	\$165.00	\$192.00	\$164.25	\$130.00
PD 2118	\$111.00	\$138.00	\$115.35	\$90.00
PD 2120	\$260.00	\$352.00	\$301.90	\$235.00
PD 2121	\$106.00	\$156.00	\$148.80	\$114.00
PD 2124	\$74.00	\$117.00	\$75.30	\$86.00
PD 2125	\$74.00	\$114.00	\$75.35	\$77.00
PD 2126	\$74.00	\$117.00	\$75.35	\$86.00
PD 2127	\$515.00	\$714.00	\$489.80	\$507.00
PD 2128	\$390.00	\$608.00	\$372.70	\$407.00
PD 2129	\$356.00	\$530.00	\$372.70	\$356.00
PD 2130	\$1,612.00	\$2,675.00	\$2,338.75	\$1,563.00
PD 2131	\$95.00	\$165.00	\$140.31	\$79.00
PD 2132	\$129.00	\$209.00	\$191.45	\$141.00
PD 2133	\$1,735.00	\$2,667.00	\$3,565.50	\$2,460.00
PD 2134	\$5,400.00	\$11,377.00	\$9,560.00	\$8,500.00



PR 2400	\$32.00	\$64.00	\$60.00	\$44.00
PR 2401	\$33.00	\$58.00	\$48.65	\$44.00
PR 2402	\$43.00	\$75.00	\$41.50	\$60.00
PR 2403	\$182.00	\$245.00	\$205.30	\$167.00
PR 2404	\$53.00	\$85.00	\$69.65	\$40.00
PR 2405	\$46.00	\$64.00	\$51.80	\$47.00
PR 2407	\$136.00	\$171.00	\$202.00	\$120.00
PR 2408	\$128.00	\$65.00	\$65.75	\$277.00
PR 2409	\$479.00	\$581.00	\$753.00	\$695.00
PR 2410	\$97.50	\$72.00	\$66.50	\$33.00
PR 2411	\$34.00	\$64.00	\$51.80	\$47.00
PR 2413	\$37.00	\$42.00	\$35.00	\$56.00
PR 2414	\$219.00	\$303.00	\$271.35	\$207.00
PR 2415	\$43.00	\$51.00	\$38.35	\$42.00
PR 2416	\$43.00	\$51.00	\$38.35	\$42.00
PR 2417	\$40.00	\$38.00	\$29.85	\$33.00
PR 2418	\$38.00	\$53.00	\$44.60	\$34.00
PR 2419	\$94.00	\$137.00	\$115.65	\$73.00
PR 2420	\$155.00	\$195.00	\$174.35	\$136.00
PR 2421	\$115.50	\$274.00	\$361.85	\$211.00
PR 2422	\$24.50	\$45.00	\$37.95	\$40.00
PR 2423	\$50.00	\$53.00	\$44.60	\$36.00
PR 2424	\$28.50	\$45.00	\$33.50	\$33.00
PR 2426	\$32.00	\$46.00	\$33.50	\$33.00
PR 2427	\$45.00	\$71.00	\$66.00	\$64.00
PR 2428	\$130.00	\$121.00	\$165.61	\$82.00
PR 2429	\$75.00	\$105.00	\$80.20	\$80.00
RM 1000	\$187.00	\$140.00	\$845.75	\$315.00
ROW 2003	\$268.00	\$352.00	\$301.90	\$358.00
ROW 2004	\$68.50	\$68.00	\$155.91	\$136.00
ROW 2005	\$68.50	\$68.00	\$155.91	\$136.00
ROW 2006	\$77.50	\$204.00	\$161.90	\$52.00
ROW 2007	\$104.00	\$1,360.00	\$310.80	\$103.00
ROW 2008	\$205.00	\$223.00	\$205.80	\$174.00
ROW 2009	\$130.00	\$85.00	\$69.65	\$57.00
ROW 2010	\$154.00	\$95.00	\$87.05	\$69.00
ROW 2011	\$39.00	\$46.00	\$36.00	\$29.00
ROW 2012	\$74.00	\$49.00	\$37.50	\$40.00
SD 0100	\$142.00	\$136.00	\$211.25	\$136.00
SD 0102	\$595.00	\$408.00	\$698.00	\$532.00
SD 0106	\$463.00	\$444.00	\$400.60	\$625.00
SLE 0802	\$80.00	\$44.00	\$42.50	\$65.00
SLE 0804	\$31.00	\$54.00	\$30.85	\$40.00
SLE 0805	\$34.00	\$66.00	\$40.50	\$50.00
SLE 0806	\$27.00	\$48.00	\$30.50	\$40.00
SLE 0807	\$137.00	\$57.00	\$256.30	\$240.00
SLE 0808	\$23.00	\$48.00	\$30.50	\$40.00
TE 0700	\$120.00	\$139.00	\$161.05	\$132.00
TE 0702	\$67.00	\$87.00	\$93.80	\$90.00
WE 1100	\$90.00	\$138.00	\$115.10	\$90.00
WMS 0301	\$132.00	\$208.00	\$198.45	\$134.00
WMS 0303	\$133.00	\$223.00	\$221.03	\$103.00
WMS 0305	\$90.00	\$160.00	\$144.40	\$148.00
WMS 0309	\$113.00	\$213.00	\$147.25	\$165.00
WMS 0310	\$71.00	\$196.00	\$109.00	\$87.00
WMS 0311	\$503.00	\$877.00	\$612.00	\$925.00

WPCM 500	\$52.00	\$68.00	\$53.80	\$50.00
WPCP 1600	\$57.00	\$67.00	\$62.20	\$69.00
WPCP 1601	\$131.00	\$152.00	\$135.60	\$117.00
WSP 1800	\$107.00	\$146.00	\$133.15	\$113.00
WSP 1809	\$209.00	\$246.00	\$227.75	\$185.00
WPS 1811	\$91.00	\$85.00	\$89.70	\$72.00
WSP 1812	\$264.00	\$220.00	\$306.25	\$317.00
WSP 1813	\$53.00	\$67.00	\$109.40	\$62.00

\$41,963.50 \$57,302.00 \$59,657.07 \$49,545.50





# FAST COPY, INC.

256 SOUTHGATE PLAZA • FORT WAYNE, IN 46806 • (219) 745-3028

December 1, 1988

Department of Purchasing  
City of Fort Wayne, Allen County, Indiana  
One Main Street-Room 350  
Fort Wayne, IN 46802

Dear Sir/Madam:

Fast Copy, Inc. is submitting the attached bid for the 1989 Printing Work for The City of Fort Wayne. In consideration of such bid, please note the following:

1. Find enclosed a \$500 certified check.
2. This is to be an "All or None" bid.
3. On form FP-1 we allowed for 2% discount if paid within 15 days. If the discount period is not taken, our normal terms would be full payment in 45 days.
4. We have read the invitation for bid and we understand it and will comply with the provisions in it.

I would be happy to answer any questions you may have at your convenience. Thank you.

Sincerely,

Mary Jane Baker  
President

INVITATION TO BID  
DEPARTMENT OF PURCHASING  
CITY OF FORT WAYNE, ALLEN COUNTY, INDIANA  
ONE MAIN STREET-ROOM 350  
PHONE 219-427-1101

BID OPENING DATE 12-1-88 @ 11:00 AM

BID REFERENCE # 867

BIDS SHOULD BE DELIVERED TO DEPARTMENT OF PURCHASING, ROOM 350, CITY-COUNTY BUILDING UP TO 11:00 AM, ON OR BEFORE OPENING DATE.

SEALED BIDS WILL BE OPENED PUBLICLY AT 11:01 AM IN THE BOARD OF WORKS AND SAFETY CONFERENCE ROOM ON THE THIRD FLOOR OF THE CITY-COUNTY BUILDING. "NO LATE BIDS WILL BE ACCEPTED AFTER 11:00 AM FOR ANY REASON WHATSOEVER."

THIS INVITATION FOR BID IS FOR 1989 Printing requirements for  
the City of Fort Wayne

AND REQUESTED BY Office Services

PLEASE RETURN THIS FORM, AND/OR ANY OF THE OTHER FORMS AS REQUESTED AND HI-LIGHTED ON THE SHEET OF CONTENTS WITH YOUR SEALED BID.

THIS BID REQUIRES A \$500.00 BID BOND OF ALL BIDDERS.  
THIS BID REQUIRES A XXX 100% PERFORMANCE BOND OF SUCESSFUL BIDDER(S).

PROMPT PAYMENT DISCOUNTS WILL BE ALLOWED AS FOLLOWS: 2 %  
IF PAID WITHIN 15 DAYS.

THE CITY OF FORT WAYNE IS EXEMPT FROM FEDERAL EXCISE AND INDIANA STATE SALES TAX. THE CITY'S INDIANA SALES TAX EXEMPTION CERTIFICATE NUMBER IS 356-001-255 0013, PRICES SHOULD NOT INCLUDE THESE TAXES.

THE EXECUTION HEREOF BY THE BIDDER IS ACCEPTANCE OF ALL TERMS AND CONDITIONS HEREIN AND IN THAT REGARD THE BIDDER AGREES TO BE BOUND BY SAME AND BE BOUND TO THE AMOUNT OF HIS/HER BID FOR A PERIOD OF NINETY (90) DAYS.

FIRM NAME Fast Copy Inc  
STREET ADDRESS 256 Southgate Plaza  
CITY Fort Wayne  
BY Mary Jane Baker PHONE 745-3028  
REPRESENTATIVE SIGNATURE



## SCHEDULE

The contractor agrees to furnish at his/her/its own cost all labor, insurance, materials, equipment, and power for the completed delivery of the supplies.

All supplies and deliveries of supplies will be in accordance with: the IFB, this contract and any applicable plans, specifications, and drawings for a TOTAL PRICE of \$ 41,963.50. (If unit prices are applicable, the contractor agrees to perform for those unit prices as set forth in the Schedule of Unit Prices attached hereto.) The supplies shall be delivered as follows:

FOB destination as specified by City of Fort Wayne at time  
order is placed

2. Liquidated Damages Provision. (This clause shall be applicable to this contract only if the box contains a checkmark or "X".)

It is hereby agreed by and between the City of Fort Wayne and contractor that time is of the essence of this agreement, and the contractor agrees that it will deliver the supplies as herein called for on or before the times spelled out in the contract. The parties agree that it is a business and governmental necessity that the supplies be delivered by these dates. The parties agree that in the event the supplies are not delivered by these dates, that it will be difficult or impossible to make an accurate determination of the damages that will be incurred by the City of Fort Wayne, and therefore provide for liquidated damages in the sum of \$        per day as a reasonable estimate as to the damages which would be incurred by the City of Fort Wayne. The parties further agree that causes beyond the control of the contractor may delay delivery of supplies. Therefore, the parties agree that delays in the dates for delivery of supplies beyond the control of the contractor shall not result in liquidated damages.

Delays beyond the control of the contractor can include but are not restricted to: Acts of God or of the public enemy, acts of the United States Government, State of Indiana Government and City of Fort Wayne in either its sovereign or contractual capacity, fires, floods, epidemics, guarantee restrictions, strikes, freight embargoes, and unusually severe weather; but, in every case, the failure to perform must be beyond control and without the fault or negligence of the contractor. If the



THE CITY OF FORT WAYNE  
DEPARTMENT OF OFFICE SERVICES  
SPECIFICATIONS FOR 1989 PRINTING BID

A. Successful bidder must provide Office Services with price sheets as attached which include the following:

1. Printing costs per form number.
2. Typesetting cost per form number.
3. Total price per form number.

Total cost of all jobs combined \$41,963.50.

On the following pages, the form numbers are listed with separate columns for printing cost, typesetting cost and total cost. The following applies:

Printing Cost: Price each form with a lot price. Pricing will be, for example: if the quantity ordered is 15,000, one price should be given. THIS SHOULD NOT BE A PER HUNDRED OR PER THOUSAND PRICE.

Typesetting Cost: The samples sent may require minor changes but will not vary in size, parts or quantities. This charge must be an exact charge not an hourly rate.

B. This contract shall run from January 1, 1989 through December 31, 1989. The City of Fort Wayne retains the option to renew this contract if agreeable to both parties for a second year.

C. Samples of each job required will be given to the vendor at the time of ordering each form. Typesetting, negatives and/or plates must be made and kept on file at the bidder's establishment. However, the aforementioned items will remain the property of the City of Fort Wayne, Office Services Department.

D. The City shall not be obligated to order each form (as some forms may become obsolete during the year). The City will order the bid quantity of forms when ordering.



## OFFICE SERVICES PRINT BID

## PRICE LIST

<u>Form # - Quantity</u>	<u>Printing Cost</u>	<u>Typesetting</u>	<u>Total Cost</u>
AA 0401 - 300	<u>24.00</u>	<u>25.00</u>	<u>49.00</u>
AA 0402 - 18,000	<u>1636.00</u>	<u>15.00</u>	<u>1651.00</u>
AA 0405 - 1,000	<u>75.00</u>	<u>25.00</u>	<u>100.00</u>
AA 0406 - 1,500	<u>114.00</u>	<u>25.00</u>	<u>139.00</u>
AA 0410 - 1,000	<u>50.00</u>	<u>25.00</u>	<u>75.00</u>
AA 0411 - 300	<u>58.00</u>	<u>30.00</u>	<u>88.00</u>
AA 0413 - 300	<u>55.00</u>	<u>20.00</u>	<u>75.00</u>
AA 0414 - 11,000	<u>617.00</u>	<u>30.00</u>	<u>647.00</u>
AA 0146 - 750	<u>65.00</u>	<u>40.00</u>	<u>105.00</u>
AA 0417 - 2,500	<u>117.00</u>	<u>30.00</u>	<u>147.00</u>
AA 0418 - 200	<u>18.50</u>	<u>25.00</u>	<u>43.50</u>
AA 0419 - 450	<u>22.50</u>	<u>15.00</u>	<u>37.50</u>
AA 0420 - 750	<u>34.00</u>	<u>25.00</u>	<u>59.00</u>
AA 0412 - 500	<u>23.50</u>	<u>25.00</u>	<u>48.50</u>
AA 0422 - 100	<u>15.00</u>	<u>40.00</u>	<u>55.00</u>
BOW 2000 - 250	<u>55.00</u>	<u>15.00</u>	<u>70.00</u>
BOW 2001 - 1,500	<u>112.00</u>	<u>25.00</u>	<u>137.00</u>
BOW 2002 - 1,000	<u>73.00</u>	<u>6.00</u>	<u>79.00</u>
BOW 2014 - 2,000	<u>49.00</u>	<u>44.00</u>	<u>93.00</u>



<u>Form # - Quantity</u>	<u>Printing Cost</u>	<u>Typesetting</u>	<u>Total Cost</u>
CDP 1400 - 1,500	<u>96.00</u>	<u>8.00</u>	<u>104.00</u>
CDP 2200 - 2,500	<u>180.00</u>	<u>35.00</u>	<u>215.00</u>
CDP 2201 - 1,000	<u>11.00</u>	<u>25.00</u>	<u>36.00</u>
CDP 2203 - 500	<u>30.00</u>	<u>8.50</u>	<u>38.50</u>
CDP 2204 - 1,500	<u>94.50</u>	<u>8.50</u>	<u>103.00</u>
CDP 2207 - 1,500	<u>110.00</u>	<u>20.00</u>	<u>130.00</u>
CDP 2208 - 750	<u>33.00</u>	<u>20.00</u>	<u>53.00</u>
CDP 2209 - 500	<u>26.00</u>	<u>25.00</u>	<u>51.00</u>
CDP 2210 - 200	<u>17.00</u>	<u>12.00</u>	<u>29.00</u>
COM 1701 - 200,000	<u>1710.00</u>	<u>10.00</u>	<u>1720.00</u>
COM 1704 - 1,000	<u>49.00</u>	<u>40.00</u>	<u>89.00</u>
COM 1705 - 1,500	<u>115.00</u>	<u>50.00</u>	<u>165.00</u>
CON 1201 - 500	<u>29.00</u>	<u>22.00</u>	<u>51.00</u>
CON 1202 - 250	<u>18.00</u>	<u>15.00</u>	<u>33.00</u>
CS 1801 - 12,000	<u>275.00</u>	<u>15.00</u>	<u>290.00</u>
CS 1802 - 300	<u>15.00</u>	<u>25.00</u>	<u>40.00</u>
CS 1803 - 5,000	<u>90.00</u>	<u>30.00</u>	<u>120.00</u>
CS 1807 - 7,500	<u>88.00</u>	<u>10.00</u>	<u>98.00</u>
CS 1808 - 1,000	<u>74.50</u>	<u>30.00</u>	<u>104.50</u>
CS 1814 - 25,000	<u>1725.00</u>	<u>17.50</u>	<u>1742.50</u>



<u>Form # - Quantity</u>	<u>Printing Cost</u>	<u>Typesetting</u>	<u>Total Cost</u>
CUG 101 - 5,000	<u>310.00</u>	<u>7.50</u>	<u>317.50</u>
CUG 105 - 10,000	<u>840.00</u>	<u>50.00</u>	<u>890.00</u>
CUG 304 - 10,000	<u>219.00</u>	<u>20.00</u>	<u>239.00</u>
FD 0200 - 500	<u>40.00</u>	<u>7.50</u>	<u>47.50</u>
FD 0202 - 500	<u>52.50</u>	<u>25.00</u>	<u>77.50</u>
FD 0203 - 1,000	<u>74.00</u>	<u>30.00</u>	<u>104.00</u>
FD 0204 - 3,000	<u>160.00</u>	<u>15.00</u>	<u>175.00</u>
FD 0205 - 4,000	<u>91.00</u>	<u>5.00</u>	<u>96.00</u>
FD 0206 - 6,000	<u>264.00</u>	<u>7.50</u>	<u>271.50</u>
FD 0207 - 250	<u>30.00</u>	<u>12.50</u>	<u>42.50</u>
FD 0208 - 1,500	<u>152.00</u>	<u>55.00</u>	<u>207.00</u>
FD 0213 - 1,000	<u>75.00</u>	<u>70.00</u>	<u>145.00</u>
FD 0214 - 2,000	<u>105.00</u>	<u>7.50</u>	<u>112.50</u>
FD 0215 - 1,000	<u>76.50</u>	<u>7.50</u>	<u>84.00</u>
FD 0216 - 10,000	<u>725.00</u>	<u>65.00</u>	<u>790.00</u>
FD 0217 - 1,000	<u>100.00</u>	<u>45.00</u>	<u>145.00</u>
FW 0310 - 1,000	<u>24.00</u>	<u>15.00</u>	<u>39.00</u>
FW 0311 - 200	<u>18.00</u>	<u>7.50</u>	<u>25.50</u>
FW 0316 - 20,000	<u>732.00</u>	<u>30.00</u>	<u>762.00</u>
FW 0801 - 5,000	<u>510.00</u>	<u>25.00</u>	<u>535.00</u>
FW 2301 - 2,500	<u>270.00</u>	<u>6.50</u>	<u>276.50</u>



<u>Form # - Quantity</u>	<u>Printing Cost</u>	<u>Typesetting</u>	<u>Total Cost</u>
FW 2302 - 1,000	<u>81.50</u>	<u>40.00</u>	<u>121.50</u>
FW 2303 - 1,000	<u>60.00</u>	<u>50.00</u>	<u>110.00</u>
FW 2304 - 3,000	<u>316.00</u>	<u>60.00</u>	<u>376.00</u>
FW 2305 - 1,000	<u>73.50</u>	<u>15.00</u>	<u>88.50</u>
FW 2306 - 500	<u>23.00</u>	<u>60.00</u>	<u>83.00</u>
FW 2307 - 7,000	<u>310.00</u>	<u>17.00</u>	<u>327.00</u>
FW 2308 - 7,000	<u>265.50</u>	<u>20.00</u>	<u>285.50</u>
FW 2309 - 200	<u>19.00</u>	<u>35.00</u>	<u>54.00</u>
FW 2310 - 5,000	<u>230.00</u>	<u>28.00</u>	<u>258.00</u>
FW 2313 - 3,000	<u>184.00</u>	<u>45.00</u>	<u>229.00</u>
FW 2314 - 3,000	<u>169.50</u>	<u>45.00</u>	<u>214.50</u>
GA 0212 - 2,000	<u>83.50</u>	<u>17.00</u>	<u>100.50</u>
GA 0901 - 5,000	<u>112.00</u>	<u>4.00</u>	<u>116.00</u>
GA 0902 - 10,000	<u>510.00</u>	<u>4.00</u>	<u>514.00</u>
GA 0903 - 3,500	<u>255.00</u>	<u>4.00</u>	<u>259.00</u>
GA 0904 - 5,000	<u>457.50</u>	<u>7.50</u>	<u>465.00</u>
MR 1804 - 60,000	<u>866.00</u>	<u>22.00</u>	<u>888.00</u>
PA 0600 - 200	<u>37.00</u>	<u>7.50</u>	<u>44.50</u>
PD 2101 - 5,000	<u>66.00</u>	<u>10.00</u>	<u>76.00</u>
PD 2102 - 2,500	<u>231.00</u>	<u>5.00</u>	<u>236.00</u>
PD 2103 - 1,250	<u>145.00</u>	<u>5.00</u>	<u>150.00</u>

<u>Form # - Quantity</u>	<u>Printing Cost</u>	<u>Typesetting</u>	<u>Total Cost</u>
PD 2104 - 1,250	<u>122.00</u>	<u>5.00</u>	<u>127.00</u>
PD 2105 - 10,000	<u>145.00</u>	<u>20.00</u>	<u>165.00</u>
PD 2106 - 125,000	<u>1450.00</u>	<u>55.00</u>	<u>1505.00</u>
PD 2107 - 5,000	<u>515.00</u>	<u>40.00</u>	<u>555.00</u>
PD 2108 - 10,000	<u>970.00</u>	<u>45.00</u>	<u>1015.00</u>
PD 2110 - 2,500	<u>85.00</u>	<u>35.00</u>	<u>120.00</u>
PD 2112 - 5,000	<u>117.00</u>	<u>28.00</u>	<u>145.00</u>
PD 2114 - 2,000	<u>92.00</u>	<u>20.00</u>	<u>112.00</u>
PD 2115 - 300	<u>36.00</u>	<u>20.00</u>	<u>56.00</u>
PD 2116 - 1,500	<u>115.00</u>	<u>40.00</u>	<u>155.00</u>
PD 2117 - 1,500	<u>115.00</u>	<u>50.00</u>	<u>165.00</u>
PD 2118 - 1,000	<u>73.00</u>	<u>38.00</u>	<u>111.00</u>
PD 2120 - 3,000	<u>225.00</u>	<u>35.00</u>	<u>260.00</u>
PD 2121 - 2,000	<u>94.00</u>	<u>12.00</u>	<u>106.00</u>
PD 2124 - 2,500	<u>64.00</u>	<u>10.00</u>	<u>74.00</u>
PD 2125 - 2,500	<u>64.00</u>	<u>10.00</u>	<u>74.00</u>
PD 2126 - 2,500	<u>64.00</u>	<u>10.00</u>	<u>74.00</u>
PD 2127 - 20,000	<u>505.00</u>	<u>10.00</u>	<u>515.00</u>
PD 2128 - 15,000	<u>380.00</u>	<u>10.00</u>	<u>390.00</u>
PD 2129 - 15,000	<u>346.00</u>	<u>10.00</u>	<u>356.00</u>
PD 2130 - 25,000	<u>1590.00</u>	<u>22.00</u>	<u>1612.00</u>
PD 2131 - 1,000	<u>78.00</u>	<u>17.00</u>	<u>95.00</u>
PD 2132 - 5,000	<u>112.00</u>	<u>17.00</u>	<u>129.00</u>
PD 2133 - 25,000	<u>1700.00</u>	<u>35.00</u>	<u>1735.00</u>
PD 2134 - 50,000	<u>5350.00</u>	<u>50.00</u>	<u>5400.00</u>



<u>Form # - Quantity</u>	<u>Printing Cost</u>	<u>Typesetting</u>	<u>Total Cost</u>
PR 2400 - 400	<u>20.00</u>	<u>12.00</u>	<u>32.00</u>
PR 2401 - 300	<u>18.00</u>	<u>15.00</u>	<u>33.00</u>
PR 2402 - 325	<u>35.00</u>	<u>8.00</u>	<u>43.00</u>
PR 2403 - 2,000	<u>146.00</u>	<u>36.00</u>	<u>182.00</u>
PR 2404 - 500	<u>38.00</u>	<u>15.00</u>	<u>53.00</u>
PR 2405 - 500	<u>26.00</u>	<u>20.00</u>	<u>46.00</u>
PR 2407 - 3,500	<u>121.00</u>	<u>15.00</u>	<u>136.00</u>
PR 2408 - 2,500	<u>120.00</u>	<u>8.00</u>	<u>128.00</u>
PR 2409 - 25,000	<u>475.00</u>	<u>4.00</u>	<u>479.00</u>
PR 2410 - 500	<u>37.50</u>	<u>60.00</u>	<u>97.50</u>
PR 2411 - 500	<u>24.00</u>	<u>10.00</u>	<u>34.00</u>
PR 2413 - 100	<u>20.00</u>	<u>17.00</u>	<u>37.00</u>
PR 2414 - 5,000	<u>187.00</u>	<u>32.00</u>	<u>219.00</u>
PR 2415 - 300	<u>18.00</u>	<u>25.00</u>	<u>43.00</u>
PR 2416 - 300	<u>18.00</u>	<u>25.00</u>	<u>43.00</u>
PR 2417 - 100	<u>15.00</u>	<u>25.00</u>	<u>40.00</u>
PR 2418 - 250	<u>18.00</u>	<u>20.00</u>	<u>38.00</u>
PR 2419 - 800	<u>76.00</u>	<u>18.00</u>	<u>94.00</u>
PR 2420 - 3,000	<u>125.00</u>	<u>30.00</u>	<u>155.00</u>
PR 2421 - 10,000	<u>108.00</u>	<u>7.50</u>	<u>115.50</u>
PR 2422 - 500	<u>20.00</u>	<u>4.50</u>	<u>24.50</u>
PR 2423 - 250	<u>20.00</u>	<u>30.00</u>	<u>50.00</u>
PR 2424 - 200	<u>20.00</u>	<u>8.50</u>	<u>28.50</u>
PR 2426 - 200	<u>20.00</u>	<u>12.00</u>	<u>32.00</u>
PR 2427 - 1,000	<u>27.00</u>	<u>18.00</u>	<u>45.00</u>

<u>Form # - Quantity</u>	<u>Printing Cost</u>	<u>Typesetting</u>	<u>Total Cost</u>
PR 2428 - 4,000	<u>90.00</u>	<u>40.00</u>	<u>130.00</u>
PR 2429 - 600	<u>65.00</u>	<u>10.00</u>	<u>75.00</u>
RM 1000 - 1,500	<u>170.00</u>	<u>17.00</u>	<u>187.00</u>
ROW 2003 - 3,000	<u>228.00</u>	<u>40.00</u>	<u>268.00</u>
ROW 2004 - 500	<u>60.00</u>	<u>8.50</u>	<u>68.50</u>
ROW 2005 - 500	<u>60.00</u>	<u>8.50</u>	<u>68.50</u>
ROW 2006 - 1,000	<u>70.00</u>	<u>7.50</u>	<u>77.50</u>
ROW 2007 - 2,000	<u>90.00</u>	<u>14.00</u>	<u>104.00</u>
ROW 2008 - 1,500	<u>165.00</u>	<u>40.00</u>	<u>205.00</u>
ROW 2009 - 500	<u>65.00</u>	<u>65.00</u>	<u>130.00</u>
ROW 2010 - 500	<u>74.00</u>	<u>80.00</u>	<u>154.00</u>
ROW 2011 - 250	<u>22.00</u>	<u>17.00</u>	<u>39.00</u>
ROW 2012 - 300	<u>24.00</u>	<u>50.00</u>	<u>74.00</u>
SD 0100 - 5,000	<u>135.00</u>	<u>7.00</u>	<u>142.00</u>
SD 0102 - 10,000	<u>590.00</u>	<u>5.00</u>	<u>595.00</u>
SD 0106 - 10,000	<u>388.00</u>	<u>75.00</u>	<u>463.00</u>
SLE 0802 - 500	<u>40.00</u>	<u>40.00</u>	<u>80.00</u>
SLE 0804 - 500	<u>25.00</u>	<u>6.00</u>	<u>31.00</u>
SLE 0805 - 1,000	<u>29.00</u>	<u>5.00</u>	<u>34.00</u>
SLE 0806 - 500	<u>22.00</u>	<u>5.00</u>	<u>27.00</u>
SLE 0807 - 3,750	<u>115.00</u>	<u>22.00</u>	<u>137.00</u>
SLE 0808 - 500	<u>18.00</u>	<u>5.00</u>	<u>23.00</u>



<u>Form # - Quantity</u>	<u>Printing Cost</u>	<u>Typesetting</u>	<u>Total Cost</u>
TE 0700 - 2,500	<u>85.00</u>	<u>35.00</u>	<u>120.00</u>
TE 0702 - 1,000	<u>52.00</u>	<u>15.00</u>	<u>67.00</u>
WE 1100 - 1,000	<u>78.00</u>	<u>12.00</u>	<u>90.00</u>
WMS 0301 - 10,000	<u>120.00</u>	<u>12.00</u>	<u>132.00</u>
WMS 0303 - 10,000	<u>127.00</u>	<u>6.00</u>	<u>133.00</u>
WMS 0305 - 3,000	<u>85.00</u>	<u>5.00</u>	<u>90.00</u>
WMS 0309 - 4,000	<u>101.00</u>	<u>12.00</u>	<u>113.00</u>
WMS 0310 - 2,500	<u>67.00</u>	<u>4.00</u>	<u>71.00</u>
WMS 0311 - 20,000	<u>443.00</u>	<u>60.00</u>	<u>503.00</u>
WPCM 500 - 1,000	<u>27.00</u>	<u>25.00</u>	<u>52.00</u>
WPCP 1600- 250	<u>42.00</u>	<u>15.00</u>	<u>57.00</u>
WPCP 1601- 1,000	<u>96.00</u>	<u>35.00</u>	<u>131.00</u>
WSP 1800 - 1,750	<u>90.00</u>	<u>17.00</u>	<u>107.00</u>
WSP 1809 - 1,750	<u>172.00</u>	<u>37.00</u>	<u>209.00</u>
WSP 1811 - 1,750	<u>80.00</u>	<u>11.00</u>	<u>91.00</u>
WSP 1812 - 2,500	<u>224.00</u>	<u>40.00</u>	<u>264.00</u>
WSP 1813 - 1,500	<u>47.00</u>	<u>6.00</u>	<u>53.00</u>

CERTIFICATION OF BIDDER/VENDOR

The undersigned, on behalf of Fast Copy, Inc  
\_\_\_\_\_, does hereby make the following representations  
to the City of Fort Wayne, Indiana.

WHEREAS, it is acknowledged that the Common Council  
of the City of Fort Wayne, Indiana, has passed an ordinance con-  
demning the apartheid policies of the country of South Africa;

WHEREAS, Council's ordinance requires that all persons,  
firms or corporations submitting bids to the City, for goods and  
services, certify, as part of the bid, that such entity does not  
support the policies of apartheid in South Africa.

The undersigned states, on behalf of Fast Copy, Inc  
\_\_\_\_\_, that Fast Copy, Inc  
does not support or endorse the policy of apartheid in South Africa.

IN WITNESS WHEREOF, this Certification has been signed  
this 1 day of December, 1988.

Fast Copy, Inc  
(Name of Bidder/Vendor)

Thomay James Baker  
(Name and Title of Person Signing)



# BID, OFFER OR PROPOSAL FOR SALE OR LEASE OF MATERIALS

(Defined at I.C. 36-1-2-9.5)  
(Please type or print)

Date: December 1, 1988

1. Governmental Unit: City of Fort Wayne

2. County: Allen

3. Bidder (Firm): Fast Copy Inc

Address: 256 Southgate Plaza

City/State: Fort Wayne In 46806

4. Telephone Number: 745-3028

5. Agent of Bidder (if applicable): \_\_\_\_\_

Pursuant to notices given, the undersigned offers bid(s) to City of Fort Wayne (Governmental Unit) in accordance with the following attachment(s) which specify the class or item number or description, quantity, unit, unit price and total amount.

The contract will be awarded by classes or items, in accordance with specifications. Any changes or alterations in the items specified will render such bid void as to that class or item. Bidder promises that he has not offered nor received a less price than the price stated in his bid for the materials included in said bid. Bidder further agrees that he will not withdraw his bid from the office in which it is filed. A certified check or bond shall be filed with each bid if required, and liability for breach shall be enforceable upon the contract, the bond or certified check or both as the case may be.

Mary Jane Baker  
Signature of Bidder or Agent  
(Fast Copy, Inc.)

## BID OFFER OR PROPOSAL

Attach separate sheet listing each item bid based on specifications published by governing body. Following is an example of the bid format:

Class or Item	Quantity	Unit	Description	Unit Price	Amount

## NON-COLLUSION AFFIDAVIT

STATE OF INDIANA )  
                          ) SS:  
\_\_\_\_ COUNTY )

The undersigned bidder or agent, being duly sworn on oath, says that he has not, nor has any other member, representative, or agent of the firm, company, corporation or partnership represented by him, entered into any combination, collusion or agreement with any person relative to the price to be bid by anyone at such letting nor to prevent any person from bidding nor to induce anyone to refrain from bidding, and that this bid is made without reference to any other bid and without any agreement, understanding or combination with any other person in reference to such bidding.

He further says that no person or persons, firms, or corporation has, have or will receive directly or indirectly, any rebate, fee, gift, commission or thing of value on account of such sale.

Fast Copy Inc  
Bidder (Firm)  
Mary Jane Baker  
Signature of Bidder or Agent

Subscribed and sworn to before me this 1 day of December, 1988.

My Commission Expires: 10-1-91

County of Residence: Allen

Julie L. Thiele  
Notary Public

Julie L. Thiele  
Notary Public Printed Name

## ACCEPTANCE

There now being sufficient unobligated appropriated funds available, the contracting authority of \_\_\_\_\_ (Governmental Unit) hereby accepts the terms of the attached bid for classes or items numbered \_\_\_\_\_ and promises to pay the undersigned bidder upon delivery the price quoted for the materials stipulated in said bid.

Date: \_\_\_\_\_

Contracting Authority Members:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_



Read the first time in full and on motion by W Schmidt, seconded by Redd, and duly adopted, read the second time by title and referred to the Committee on Finance (and the City Plan Commission for recommendation) and Public Hearing to be held after due legal notice, at the Council Conference Room 128, City-County Building, Fort Wayne, Indiana, on Tuesday, the 27th day of December, 1988, at 7:00 o'clock P.M., E.S.T.

DATED: 12-13-88

Sandra E. Kennedy  
SANDRA E. KENNEDY, CITY CLERK

Read the third time in full and on motion by W Schmidt, seconded by Stier, and duly adopted, placed on its passage. PASSED ~~lost~~ by the following vote:

	AYES	NAYS	ABSTAINED	ABSENT
TOTAL VOTES	<u>8</u>			<u>1</u>
BRADBURY	<u>✓</u>			
BURNS	<u>✓</u>			
GIAQUINTA	<u>✓</u>			
HENRY	<u>✓</u>			
LONG				<u>✓</u>
REDD	<u>✓</u>			
SCHMIDT	<u>✓</u>			
STIER	<u>✓</u>			
TALARICO	<u>✓</u>			

DATED: 12-27-88

Sandra E. Kennedy  
SANDRA E. KENNEDY, CITY CLERK

Passed and adopted by the Common Council of the City of Fort Wayne, Indiana, as (ANNEXATION) (APPROPRIATION) (GENERAL) (SPECIAL) (ZONING MAP) ORDINANCE - RESOLUTION NO. S-188-88 on the 27th day of December, 1988,

Sandra E. Kennedy  
SANDRA E. KENNEDY, CITY CLERK

SEAL  
Roberta E. Henry  
PRESIDING OFFICER

Presented by me to the Mayor of the City of Fort Wayne, Indiana, on the 28th day of December, 1988, at the hour of 11:00 o'clock A.M., E.S.T.

Sandra E. Kennedy  
SANDRA E. KENNEDY, CITY CLERK

Approved and signed by me this 5th day of January, 1989, at the hour of 2:50 o'clock P.M., E.S.T.

12646  
PAUL HELMKE, MAYOR



DIGEST SHEET

TITLE OF ORDINANCE: Special

*J 88-12-11*

DEPARTMENT REQUESTING ORDINANCE: Purchasing

SYNOPSIS OF ORDINANCE: An ordinance approving the award of Reference No. 867 with respect to printing services for the City of Fort Wayne for 1989 through Office Services. The cost reflects the lowest and most responsible vendor.

EFFECT OF PASSAGE: This is the printing needs for all departments combined. There are approximately 170 forms in this bid with over one (1) million forms printed.

EFFECT OF NON-PASSAGE: Will have to copy forms on copy machine. We do not have the capability of "no carbon required" type of forms. Also, copy forms that are not able to be done on regular size copy machine.

MONIES INVOLVED: Fast Copy \$41963.50+/-

SOURCE OF FUNDING: Office Services  
Fund Line: 701-950-A154-4212

BILL NO. S-88-12-11

REPORT OF THE COMMITTEE ON FINANCE

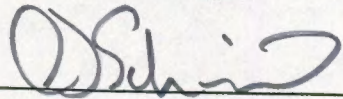
WE, YOUR COMMITTEE ON FINANCE TO WHOM WAS

REFERRED AN (ORDINANCE) (~~RESOLUTION~~) approving the  
awarding of Reference #867 by the City of Fort Wayne,  
Indiana, by and through its Department of Purchasing and  
Fast Copy, Inc. for Office Services

HAVE HAD SAID (ORDINANCE) (~~RESOLUTION~~) UNDER CONSIDERATION  
AND BEG LEAVE TO REPORT BACK TO THE COMMON COUNCIL THAT SAID  
(ORDINANCE) (~~RESOLUTION~~)

YES

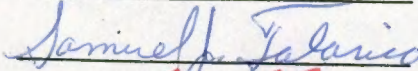
NO



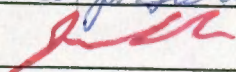
DONALD J. SCHMIDT  
CHAIRMAN



CHARLES B. REDD  
VICE CHAIRMAN



SAMUEL J. TALARICO



JAMES S. STIER

JANET G. BRADBURY

CONCURRED IN 12-27-88



Sandra E. Kennedy  
City Clerk